

Pharma Frontiers provides a wide variety of class-leading services to the pharmaceutical industry. We work on some of the most exciting healthcare products and provide a positive working environment for our staff. Due to our continued expansion we invite applications for the following position.

Medical Writers

Requirements

For this role you will need to have a background in medical writing within the pharmaceutical industry or an agency and a clear understanding of our business.

Applicants must have a minimum of Master's degree , preferably PhD, in life science subjects and with previous writing experience.

We are particularly looking for individuals familiar with at least one of the following therapy areas: oncology, cardiology, diabetes, psychiatric disorders, infection and transplantation.

Other skills requirements

- Must have excellent writing, editing and proofreading skills, with emphasis on logical thinking, clarity of communication, and accuracy
- Expertise in MS Word, MS Excel, MS PowerPoint, and desktop research
- Knowledge of statistical analysis software, such as SPSS or Prism, is an advantage
- Good analytical and strong attention to details
- Ability to market self, and work well independently or as part of a team
- Willing to work according to deadlines and under pressure
- Fluency in both spoken and written English and Chinese (Cantonese and/or Putonghua)

Responsibilities

- Preparation of scientific publications (manuscripts, abstracts, posters, detail aid, newsletters)
- Participate in the planning and implementation of projects, including, but not limited to, written publications, meeting & conference management, and expert interviews
- Maintain clients' accounts
- Handle any project related administration matters
- Work closely with clients, doctors/specialists, and academics, including face-to-face meetings when required
- Attend international and regional conferences, and prepare conference reports
- Occasional overseas travel is required

If you are passionate about excelling at your job and developing your career in a dynamic and caring medical communications company, we would welcome your application!

Please send full resume with current and expected salary to **hr@pharmafrontiers.com**.
Information supplied will be treated in strict confidence and used for recruitment purpose only.